



CALIFORNIA LANGUAGE TEACHERS' ASSOCIATION
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California Language Teachers' Association
CLTA FULL BOARD MEETING MINUTES
Saturday, September 9, 2023
Via Zoom
10:30 am - 2:30 pm

Present:

Liz Matchett, Executive Director
Susan Watson, Past President and MCLASC rep
Paula Hirsch, Conference Coordinator
Ali Miano, President Elect
Angela Martinez, Membership
Betsy Basom, Secretary
Evelyn Bejerano, Registrar & Interim Treasurer
Ann Jordan, Advocacy Chair, MB Conf. rep
Bhavya Singh, VOICES editor
Wendy Tu, FLANC Rep
Abraham Garcia, IEFLA rep
Ronit Ron Yerushalmi, FLCSD rep
Beth Reid, FLASH rep
Victor Ocegueda Alcantar, CVWLA rep
Kevin Duffy, FLASCC rep
Russell Gaskill, NCLTA rep
Paul Verduzco, Assistant Conference Coordinator
Christine Lanphere, FLAGS rep
Alexis Frink, KCLTA rep
Yoshiko Saito-Abbott, FLC-CSU Rep

Join the CLTA meeting by clicking this link:		You can call in to join:
<p>Please Join Zoom Meeting https://us02web.zoom.us/j/82783853716</p>		<p>Meeting ID: 827 8385 3716 One tap mobile +16699006833,,82783853716# US (San Jose)</p>

Item	Speaker	Action/Outcome
1. Welcome <i>5 min.</i>	Nancy Pérez	
2. Adoption of Agenda <i>5 min.</i>	Nancy Pérez	Vote to adopt Alexis F made a motion to adopt. Seconded by Kevin D. <ul style="list-style-type: none"> ● Final action on that motion <ul style="list-style-type: none"> ○ Opposed 0 ○ In favor All ○ Abstentions 0 ○ Motion carried
3. Minutes from 23/04/22 <i>5 min.</i>	Betsy Basom	Vote to approve Alexis made a motion to approve. Seconded by Susan W. <ul style="list-style-type: none"> ● Final action on that motion <ul style="list-style-type: none"> ○ Opposed 0 ○ In favor All ○ Abstentions 0 ○ Motion carried
4. CWLP Update & Summer Seminar Report <i>5 min.</i>	Margaret Peterson and Don Doehla	Update on Summer Seminar: Margaret P. and Don D. spoke of how well attended Summer Seminar was. The theme was Equity Justice Sustainability: World Language Standards Based Instruction for Learning Acceleration. It took place on July 21-26 at UC Santa Barbara. Don noted that we had an exceptional group of students in the student strand. Hooray for our future educators! For more info: https://worldlanguagesummerseminar.org/ Next year's theme: Mindset of Possibility: Transforming How We Teach and Learn Dates: July 19-24, 2024
5. Fall Jamboree & 2024 Conference <i>60 min.</i>	Paula Hirsch	Update & discussion of Jamboree (9/30) in Chino Hills CLTA 2024 Conference Submit a proposal for Monterey, CA 2024 Conference information Paula H. shared future conference issues: <ul style="list-style-type: none"> •Hotels are increasing food and beverage minimums. •Should we add lunch as part of the conference registration fee provided that the hotel can accommodate all the registrants? Proposed raise of price. •Should we send out a survey at the 2024

		<p>conference for the 2025 conference? •Speakers at \$1000 each Potential Speakers: Makiko Hirata: Piano Professor Gabriel Guillen: Professor at Middlebury Nancy P asks: Could an affiliate also pitch in for a speaker they feel strongly about bringing in. Christine L. says this might not be possible for all affiliates. FLAMCO is currently rebuilding, we need to know what if they even would have funds. Paula H. usually gets the speakers, she will check with contacts. Vote: Alexis Frink makes a motion: In the event that sponsors are not secured, CLTA will pay up to \$2000 honorarium for speakers. Seconded by Kevin D.</p> <ul style="list-style-type: none"> ● Final action on that motion <ul style="list-style-type: none"> ○ Opposed 0 ○ In favor All ○ Abstentions 0 ○ Motion carried <p>•Russell G mentions that prices are increasing and this could be a concern for many teachers..</p> <p>2027 Conference in Southern California Possible Sites: Long Beach, Ontario, Universal City.</p> <p>2027 ACTFL in San Diego 2028 Jamborees: should we do two: one in the south, one in the north. Spring 2028 Conference in San José. Affiliates should be prepared to discuss Jamborees at our January 22, 2024 meeting. 2029 SWCOLT/CLTA Conference: We may try for Disneyland again, since SWCOLT brings in a lot of people.</p>
6. Workers Compensation Insurance Audit 10 min.	Liz and Evelyn Bejarano	Evelyn, Nancy, and Liz have filled out forms for the audit and we are waiting to hear back from them.
7. Update on bookkeeping services 10 min.	Liz Matchett and Evelyn Bejarano	It has been very beneficial to CLTA. We are continuing to use them. We’ve cleaned up our past books, so we may be able to scale down from them. We are on the straight and narrow according to financials.
8. JNCL 5min	Liz Matchett and Ann Jordan	Marie Bertola to attend JNCL in October. She teaches Italian at Santa Clara U. Request to use “points” to defray the cost granted.

<p>9. Affiliate Reports 20min</p>	<p>Affiliate Reps</p>	<p>Please fill out a copy of your affiliate report here and email to Betsy Basom, secretary@clta.net</p> <p>FLASH Report Report by Beth Reid FLCSD Report Report by Ronit Ron-Yerushalmi MCLASC Report Report by Susan Watson NCTLA Report Report by Russell Carlos Gaskell FLAGS Report Report by Christine Lanphere KCLTA Report by Alexis Frink FLANC Report by Wendy Tu FLASCC Report Kevin Duffy FLAMCO Report by Ann Jordan CVWLA Report by Victor Ocegueda Alcantar CSU Rep Report by Yoshiko Saito-Abbott Web Page: webmaster@clta.net CLTA Voices: communicatons@clta.net</p>
<p>10. Awards report 5 min.</p>	<p>Liz Matchett and Betsy Basom</p>	<ul style="list-style-type: none"> •Nomination of Ronit Ron-Yerishalmi as Awards Co-Chair and vote. •Betsy Basom makes a motion to nominate Ronit Ron-Yerushalmi. Seconded by Ali Miano. <ul style="list-style-type: none"> ● Final action on that motion <ul style="list-style-type: none"> ○ Opposed 0 ○ In favor All ○ Abstentions 0 ○ Motion carried
<p>11. Treasurer's Report 10 min.</p>	<p>Evelyn Bejarano</p>	<ul style="list-style-type: none"> •Added funding expenses for JNCL advocacy, and funding for social media. •Discussion about adding honorariums for those who work on conferences and volunteer a large part of their time. Paula H. is concerned that if conference expenses are greatly increased we won't have the money to pay honorariums. •Vote Motion made by Christine L. to approve the 2023-2024 Proposed Budget. Motion seconded by Ali M. Final action on that motion <ul style="list-style-type: none"> ○ Opposed 0 ○ In favor ALL ○ Abstentions 0 ○ Motion carried
<p>12. CLTA WhistleBlower and CLTA Document Destruction/Retention Policies 10 min.</p>	<p>Liz Matchett & Betsy Basom</p>	<p>Updated documents for your review Tabled for next meeting</p>
<p>13. Opening a brokerage account 10 min.</p>	<p>Liz Matchett</p>	<p>Discussion and possible vote to open a Fidelity brokerage account (could open up other opportunities to add other accounts that can earn</p>

		<p>interest.) Proposal for funding for Summer Seminar (Japanese teachers) Vote: Betsy makes a motion to open a brokerage account. Motion seconded by Susan W. Final action on that motion</p> <ul style="list-style-type: none"> ○ Opposed 0 ○ In favor ALL ○ Abstentions 0 ○ Motion carried
14. Membership Report 10 min.	Angela Martinez	<p>Update</p> <p>Members Only Lesson Submissions</p> <p>Affiliates:</p> <ol style="list-style-type: none"> 1) Check the document that's on the website here. 2) 2) Please fill out the form here, to update information on the website & to give us information in order to post on our social media platforms.
15. Social Media Committee 5 min.	Angela Martinez	Social media is on it! Year-at-a-Glance Calendar **Send your affiliate event flyers to us so we can post on social media!**
16. Webinars 10 min.	Liz Matchett and Bhavya Singh	Update & 23-24 Webinars
17. Duarte Silva DEI Fellowship 10 min.	Liz Matchett,	<p>Discussion and Possible vote Draft Proposal Duarte would be funding this in perpetuity. -cash award to defray costs of PD related to DEI or to spend money on a project relating to DEI in their school or institution. -you can apply three years in a row -one person gets \$1000 a year.</p> <p>Vote: Motion made by Susan W. to establish a fellowship funded by Duarte Silva, Seconded by Alexis F. Final action on that motion</p> <ul style="list-style-type: none"> ○ Opposed 0 ○ In favor ALL ○ Abstentions 0 ○ Motion carried
18. DEI Committee Update 10 min.	Ali Miano	DEI Vision/Mission Statement Tabled for next meeting.

19. CLTA Board Member Contact List and Birthday Calendar <i>5 min.</i>	Betsy Basom	*For the 2023-2024 Year, we are updating our contact list. Please update here: Board Contact Form. *Betsy B. also made a birthday calendar. Click here to add your birthday!
20. Floor Items? <i>5 min.</i>	Nancy Perez	→Is anyone going to ACTFL? Assembly of delegates(all day Thursday) →Submit a proposal for AATSP in Portland,OR--Does anyone want to collaborate on a proposal?
Meeting Adjourned @	Nancy Perez	<i>Kevin D. moved to adjourn. Susan seconded. Meeting is adjourned at 2:31pm.</i>

2023-2024 CLTA's Board Meeting Dates

Month →	July	September	October	January	February	April	May
Exec. Board	8 (9:00-3:00)		21 (10-2:30)		10 (10-2:30)		18 (10-2:30)
Full Board		9 (10-2:30)		27 (10-2:30)		27 (10-2:30)	
LINK TO REIMBURSEMENT FORMS & PROCEDURES							
LINKS TO CONFERENCE DO's AND DON'Ts							
LINKS TO 2022 CLTA BYLAWS & RESOLUTIONS:							

Respectfully Submitted
by Executive Secretary,
Betsy Basom
9/9/2023