



CALIFORNIA LANGUAGE TEACHERS' ASSOCIATION

EQUITY • ADVOCACY • LEADERSHIP • SUCCESS

California Language Teachers' Association

BOARD MEETING AGENDA

Saturday, October 1st, 2022

Via Zoom

10:00 am - 2:30 pm

Present:

Nancy Pérez, President

Liz Matchett, Executive Director

Evelyn Bejarano, Registrar

Susan Watson, Past President

Ali Miano, President-Elect and FLANC Rep.

Paula Hirsch, Conference Coordinator

Angela Martinez, Membership

David Hernandez, Treasurer

Betsy Basom, Secretary

Jenee Fawson, Advertising

Mirian Hernandez, CVWLA Rep.

Ronit Ron-Yerushalmi, FLCSD Rep.

Bhavya Singh, Voices Editor

Join the CLTA meeting by clicking this link:		You can call in to join:
Please use this link to join the meeting: https://vusd-us.zoom.us/j/92081130107		

Item	Speaker	Action/Outcome
1. Welcome & Introductions <i>15 min.</i>	Nancy Pérez	Welcome everyone!! Power of Positivity Cascade Chat: <ol style="list-style-type: none"> 1) Share something positive about your affiliate thus far. 2) Share a goal for your affiliate this year.
2. Adoption of Agenda	Nancy Pérez	<ul style="list-style-type: none"> • Final vote to approve.

5 min.		<ul style="list-style-type: none"> ● Opposed 0 ● Abstentions 0 ● Motion carried
3. Minutes April 4th, 2022 Board Meeting (File format: (yr/mo/day)) 5 min.	Betsy Basom	<ul style="list-style-type: none"> ● Final vote to approve. ● Opposed 0 ● Abstentions 0 ● Motion carried
4. Website Update 10 min.	Liz Matchett	Update: It's up and running and fully functioning. Graphics updates, tons of links to all that is important.
5. Membership Update 5 min.	Angela Martinez	Informational: We are at 337 members, which is low. Once the conference picks up, Angela feels membership will increase. Social media can also help boost membership. A new Prime day is coming up so we will push that info out on social media. Social media team has helped post info about events. Paula H. asked about CLTA information to post on affiliate websites. Angela suggested a link to https://clta.net/clta-member-benefits/ Angela M. also has made a flyer to let people know that we are looking for more affiliates. Susan W. is working on a map for affiliates so eventually we will have a clickable map of CA with affiliates.
6. Affiliates Updates CLTA Board Contact Info ADD Angela's beautiful graphic with pictures 20min.	Angela Martinez Susan Watson Ali Milano	Affiliate Board Contacts PLEASE Complete UPDATED form for CLTA Board Contact Info. Ali M.: FLANC is having a virtual conference. Mirian Hernandez is the new rep for CVWLA. Evelyn B: FLAGS event: Date: Oct. 15, 2022; Title: UDL...What? A framework for creating expert language learners; Description: Learn how you can use Universal Design for Learning (UDL) guidelines to respond to student needs in post-pandemic WL programs
7. Treasurer's Report Account Balances Penfed Report Update 4/9/2022 15 min.	David Hernandez	Update on Budget: Good news, we are in good standing. David is working on formulating a 2022-23 Budget, so we truly know where expenses are going and how they are being reported. We want it to be as accurate as possible. It will be brought to board for formal approval. David suggested working with a professional bookkeeper and a CPA for support and future record keeping. Liz shares some possible candidates, and would like the go-ahead to bring a bookkeeper and CPA on board. One possibility: Joe Golinveaux, MA Founder, Mighty Nonprofits https://docs.google.com/document/d/1v6n4xfwR

		Z1csgVu4_BH-WfdrVPQjcfAMB1e4g_6lWs/edt?usp=sharing Motion made by Susan Watson to hire Joe Golinveux and pay between \$520-\$780 monthly to help with us bookkeeping. Final vote on that motion: <ul style="list-style-type: none"> ● Final vote to approve. ● Opposed 0 ● Abstentions 0 ● Motion carried Liz will get estimates for the CPA in the meantime.
8. Affiliate highlights & challenges. Sharing points/ideas What's your intake on affiliate fees? <i>15 min.</i>	Nancy Perez Angela Martinez	Informational Affiliates. Please link CLTA website to your website. Encourage members to be part of CLTA.
9. Social Media Update Additional Logos <i>10 min.</i>	Angela Martinez, Jenée Fawson, Betsy Basom	Informational: We are up and moving. Social media presence has dramatically increased. We need help with Fun Fact Fridays.
9. CLTA Voices / Newsletter <i>10 min.</i>	Bhavya Singh	Informational reminder to send updates to Bhavya.
10. CLTA - SIG "Dedicated Space" Request <i>10 min.</i>	Mari Bertola, Ronit Ron Yerushalmi	Update: Requests a dedicated space on the website for SIGs. We approved already, now it needs to get rolling. Evelyn suggests a SIG page under Advocacy. We have a member who will be working with Barbara to update the website.
11. CA WL Reading Challenge by the CDE <i>5 min.</i>	Ronit Ron-Yerushalmi	Informational: World Language Reading Challenge during world language national week in March . Collab with CDE and CLTA. During that week, CDE will give a participation toolkit and certificate for participants.
12. ACTFL Assembly of Delegates <i>5 min.</i>	Liz Matchett	Sign Up Here To make this year's ACTFL Assembly of Delegates more accessible, we've decided to hold it virtually on Wednesday, November 9—the week before the ACTFL Convention and World Languages Expo. This year's event will explore ACTFL's Strategic Plan through the lens of its Diversity, Equity, and Inclusion pillar and how that critical work interconnects with the work of its other four Strategic Plan pillars: Teacher Recruitment and Retention, Advocacy and Outreach, Research, and Professional Learning. As in previous years, the Assembly of Delegates will be presented in two sessions. Click link above for more info.

		Please register for this important event by Monday, October 31. Questions? Contact Kristina Jackson at kjackson@actfl.org .
13. Advocacy Report 10 min.	Rebecca Estes Liz Matchett	Informational: Committee membership is in strong shape; in addition to our dedicated returning members (Marie Bertola, Rebecca Estes, Liz Matchett, Margaret Peterson, Angela Raines, Ronit Ron-Yerushalmi, Irene Sadler, and Tanya Zaccone), we have three new members this year: Ann Jordan, Michelle Leverage, and Peggy Kao. The Committee would like to recommend contracting with a legislative advocate when it is financially feasible.
14. CALLI Visalia 2023 15 min.	Angela Martinez Susan Watson	Informational: CALLI=California Language Leadership Initiative Susan and Angela wanted to start it again. CALLI would be opened up to affiliates. <i>Language teachers are leaders!</i> Susan and Angela created a form and would like to send out ASAP. Registration is covered by CLTA. They attend Thursday and Friday of the conference. # of participants: 12 Hal Wingard Leadership money could possibly be used for housing costs. In the future we could possibly have a CALLI sponsorship.
Lunch 12:00-12:30		
15. CLTA 2022 Conference Update CLTA 2023 Conference Update 2022 Conference income (work in progress) 45 min.	Paula Hirsch	Informational: Back in Person! On-site visit was helpful and went well. December 1 goal for all sessions to go up. We need more workshops and interest sessions. Covid concerns: Two board members from Kern county sent letters of disapproval of our covid requirements. Discussion ensues about requirements/recommendations for attendees. Masking is recommended. We will follow CA recommendations. ASL interpreters: the ASL community made it clear that they wanted professional interpreters. We want to make sure we have them if needed. Motion made by Betsy Basom to allocate funds in the amount of \$3000 to look for an ASL interpreter/s, as needed for the Visalia conference.

		<p>Final action on that motion</p> <ul style="list-style-type: none"> • Final vote to approve. • Opposed 0 • Abstentions 0 • Motion carried
<p>16. FLSCD & CLTA Webinar Wednesdays <i>10 min.</i></p>	Ronit Ron-Yerushalmi	<p>Informational: Next Book club meeting October 26- Book club discussion Florenca Henshaw is coming for 3 hour workshop on May 13, 2023. Webinars are designed to raise revenue for CLTA. Suggestion for prize: Signed copy of Florenca's book for CLTA. Ronit will fix flyer and send to go on social media. Webinar revenue: Should CLTA will cover the cost of Florenca Henshaw workshop \$800? Evelyn suggests: Make a motion to give funds to the host affiliate. Table discussion until we have funds to share funds.</p>
<p>17. Summer Seminar Update Summer Seminar Website <i>5 min.</i></p>	Liz Matchett	<p>Informational: All went well! All the accounting isn't done yet, we'll have a full report next time.</p>
<p>18. CLTA Awards Chair and TOY Update <i>10 min.</i></p>	Liz Matchett	<p>2023 TOY - Congratulations Susan Watson! Awards Chair Maria Valdez did not accept the position. Nancy, Susan, Liz and Ali could be the Awards Co-Chairs pro tempore. We will re-open the awards chair in the future.</p>
<p>19. CLTA Awards SOY Update <i>10 min.</i></p>	Liz Matchett	<p>Informational CIEE still wants to fund the SOY. We have the marketing package. CLTA Members can nominate students. Get the news out to nominate! Schools can become Global Navigator High Schools (through CIEE) by invitation.</p>
<p>20. IRS Examination Update <i>5 min.</i></p>	Nancy Perez	<p>Informational The latest: The auditor wants to visit our "facilities" but we don't have any! She wants to meet with board members. Nancy will let us know when and give details. We do not have a physical location.</p>
<p>22. DEI Committee <i>5 min.</i></p>	Ali Miano	<p>Update: Ali put out an application. There is a committee of four so far. Application link.</p>
<p>23. CLTA Future Board meeting dates <i>10min.</i></p>	Nancy Pérez	<p>Informational: Check document update.</p>
<p>24. Floor Items? <i>10 min.</i></p>	Nancy Pérez	

25. Meeting Adjourned (Exit Ticket) @2:45 10 min	Nancy Pérez	<i>May you all have a Safe School Year!</i> Motion to adjourn by Susan Watson, seconded by Ali Miano. All in favor. Meeting adjourned at 2:45pm.
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2022-2023 Board Meeting Dates

Month ->	August	September	November	January	February	April	May
Exec. Board	_13_ (9-3:00)		_5_ (10-2:30)		Jan 28 (10-2:30)		_6__ (10-2:30)
Full Board		Oct 1st (10-2:30)		_7_ (10-2:30)		_22_ (10-2:30)	

Conference March 15-19 2023 @ Visalia CA

Respectfully Submitted by Secretary Betsy Basom October 1, 2022