



CALIFORNIA LANGUAGE TEACHERS' ASSOCIATION

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California Language Teachers' Association

BOARD MEETING AGENDA

January 8, 2022

Via Zoom

10:00 am - 2:30 pm

Present:

President - Susan Watson
 Executive Director - Liz Matchett
 President-elect - Nancy Perez
 Past president - Tonja Byrom
 Membership Angela Martínez
 Treasurer- Stefanie Fan
 Awards- Edward Stanko
 Advocacy Chair - Rebecca Estes
 Registrar and FLAGS Rep- Evelyn Bejarano
 Conference Coordinator- Paula Hirsch
 Advertising Chair - Jenee Fawson
 Assistant Conference Coordinator- Paul Verduzco
 Secretary- Betsy Basom
 CWLP Executive Director- Margaret Peterson
 CWLP-Summer Seminar Director- Don Doehla
 Program Chair- Carolyn Swaney
 KCLTA - Alexis Frink
 FLASH - Karina Luquin

FLASCC - Kevin Duffy
 FLANC - Alice Miano
 CSU - Yoshiko Saito-Abbott
 FLAGS - Nicole Naditz
 FLCSD - Ronit Ron-Yerushalm

Absent:

Exhibitor Chair: Monica Garcia
 FLAMCO - Dzakula, Bozo
 CVWLA - Gutierrez, Daniel
 IEFLA - Lazarova, Svetlana
 NCLTA - Carla Forcini
 SB-VAWLT - Varela, Alfredo
 FLA-OC - Elwood, Nadine
 CCFLC - Pardess, David
 Webmaster - Bowden, Barbara

Item	Speaker	Action/Outcome
1. Welcome <i>5 min.</i>	Susan Watson	
2. Adoption of Agenda <i>5 min.</i>	Susan Watson	<ul style="list-style-type: none"> ● Final vote to approve. ● Opposed 0 ● Abstentions 0 ● Motion carried
3. Minutes from Oct. 9, 2021 Board Meeting <i>10 min.</i>	Betsy Basom	<ul style="list-style-type: none"> ● Final vote to approve. ● Opposed 0 ● Abstentions 0 ● Motion carried

<p>4. Summer Seminar Report <i>20 min.</i></p>	<p>Margaret Peterson Don Doehla</p>	<p>Informational: <ul style="list-style-type: none"> •Website: Don Doehla shared website in progress: www.worldlanguagessummerseminar.org We will archive items from last year's Summer Seminar. Highlighted Cecilia Jordan's beautiful poem created exclusively for Summer Seminar. Pages are password protected for participants. If board members are interested in access passwords, contact Don or Margaret. •Financial Report: Summer Seminar in good condition financially thanks to the CARES act. This will help in the future as things will most likely become more costly. •Recruitment: Looking for college age students who are going into the education field. </p>
<p>5. Treasurer's Report <i>15 min.</i></p>	<p>Stefanie Fan</p>	<p>Informational Link to report: https://docs.google.com/spreadsheets/d/1Cb20T8AUMrRiO1VAf12UCtOzyWXcSBWsx6zpZ8GwRE/edit#gid=529783988 </p>
<p>6. IRS Audit <i>10 min.</i></p>	<p>Nancy Perez</p>	<p>Informational: <ul style="list-style-type: none"> •Thanks to all who have helped gather the documents for the IRS! •Nancy sent all the documents and filed all the forms for the audit. •Mayo Tablas: accountant •Kathy Lynch: Legislative advocate we are working with as independent contractor. •Moving forward we should audit on a regular basis with an Internal Audit Committee. </p>
<p>7. CLTA 2022 Conference <i>45 min.</i></p>	<p>Paula Hirsch</p>	<p>Informational <ul style="list-style-type: none"> •We've collected a lot of \$ from Sponsors! •We have two contracts: decorator and hotel <p>Motion by Tonja Byrom : Move that CLTA Board make the change from in-person to virtual for the 2022 CLTA conference:</p> <ul style="list-style-type: none"> • Final vote on that motion. • Opposed 0 • Abstentions 0 • Motion carried <ul style="list-style-type: none"> •Paula H. will try to vacate the contracts •How we will switch to virtual- committee will work out the details. •Each presenter could Zoom and record session. •Presiders and facilitators suggested for virtual </p>

		<p>session, like with SWCOLT</p> <ul style="list-style-type: none"> •Interest sessions in Zoom •Board members who can share Zoom- email Paula H. conference@clta.net
<p>8. 2022 Awards</p> <p><i>15 min.</i></p>	Edward Stanko	<p>Informational</p> <ul style="list-style-type: none"> •Needs to convene a committee •Nominations are due by January 25th •Members will fill out a rubric •CIEE award as well •Committee volunteers: Tonja, Betsy, Carolyn, Karina, Kevin, •Addendum by Liz M: we need the board to nominate people! •Alexis F Made motion regarding Awards in 2023: Starting in 2023, The Hal Wingard and Lorraine D'Ambrosio awards are not self- nominated. Tonja seconded <ul style="list-style-type: none"> ● Final vote on that motion. ● Opposed 0 ● Abstentions 0 ● Motion carried <ul style="list-style-type: none"> •A statement on paperwork for 2022 that self-nominations are not accepted. •Announcement for next year's awards can go out when this year's awards are announced.
<p>9. Relief Grant</p> <p><i>10 min.</i></p>	Liz Matchett	<p>Informational</p> <p>Nancy P will get Liz M the amended 990 form for the grant.</p>
<p>10. CLTA Voices</p> <p><i>10 min.</i></p>	Evelyn Bejerano	<p>Informational</p> <ul style="list-style-type: none"> •Bhavya Singh will be taking on the editorial duties of CLTA Voices on January 20th. All articles must be sent to communications@clta.net •CCWLP article - request for Nancy to send again
<p>11. President-elect</p> <p><i>10 min.</i></p>	Susan Watson	<p>Vote via Google Form:</p> <ul style="list-style-type: none"> ● Final vote to approve Ali Miano as President-Elect ● Opposed 0 ● Abstentions 0 ● Motion carried ● <p>Evelyn requests that we check our emails from past "President-Elect" and eliminate any personal emails.</p>
<p>12. SWCOLT Representative</p> <p>Application Questions and Answers</p>	Susan Watson	<p>Vote via Google Form:</p> <ul style="list-style-type: none"> ● Final vote to approve Paul Verduzco as SWCOLT Rep.

<i>10 min.</i>		<ul style="list-style-type: none">• Opposed 0• Abstentions 0• Motion carried
13. Adjourn	Susan Watson	<ul style="list-style-type: none">• Motion to adjourn• Final vote on that motion.• Opposed 0• Motion carried

Respectfully submitted by Betsy Basom, CLTA Executive Secretary

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