

California Language Teachers' Association
BOARD MEETING AGENDA
October 9, 2021 via Zoom
1pm-5pm

Present:

President - Susan Watson
Executive Director - Liz Matchett
President-elect - Nancy Perez
Membership Angela Martínez
Awards Edward Stanko
Advocacy Chair - Rebecca Estes
Registrar and FLAGS Rep- Evelyn Bejarano
Conference Coordinator Paula Hirsch
Secretary- Betsy Basom
KCLTA - Alexis Frink
FLASH - Karina Luquin
FLASCC - Duffy, Kevin
CVWLA - Gutierrez, Daniel
FLANC - Alice Miano
FLA-OC - Elwood, Nadine
CSU - Saito-Abbott, Yoshiko
Advertising Chair - Jenee Fawson
Russell Carlos Gaskell in for NCLTA - (In lieu of Carla Forcini)
Treasurer- Stefanie Fan-

Absent:


Past president - Tonja Byrom
Assistant Conference Coordinator- Paul Verduzco
FLAGS - Naditz, Nicole
FLAMCO - Dzakula, Bozo
FLCSD - Ron-Yerushalm, Ronit
IEFLA - Lazarova, Svetlana
NCLTA - Carla Forcini
SB-VAWLT - Varela, Alfredo
Webmaster - Bowden, Barbara
CWLP Executive Director- Peterson, Margaret
CCFLC - Pardess, David

Join the CLTA meeting by clicking this link:	OR	You can call in to join:
https://lbusd.zoom.us/j/2066522744		Meeting ID: 206 652 2744 One tap mobile <ul style="list-style-type: none"> ○ +16699006833,,2066522744# US (San Jose) ● Dial by your location ○ +1 669 900 6833 US (San Jose) ● Find your local number: https://lbusd.zoom.us/u/kcwUAzbzS9

Item	Speaker	Action/Outcome
1. Welcome and introductions <i>10 min.</i>	Susan Watson	
2. California World Language Project ACTFL Assembly of Delegates report (Joint CLTA/CWLP) Keynote speakers recordings from Summer Seminar <i>5 min</i>	Liz Matchett in lieu of Margaret Peterson	Informational <ul style="list-style-type: none"> •The report highlights the Joint CLTA/CWLP collaboration and the Summer Seminar. •We are helping CA with their world language teacher shortage. •Working together gives ACTFL a model for collaboration.
3. What Makes You Happy? slides <i>20 min.</i>	Susan Watson	•We shared slides we made in breakout rooms so we can get to know each other better.
4. Minutes from: <ul style="list-style-type: none"> ● 4/10/21 Board Meeting <i>15 min.</i>	Tonja Byrom	<ul style="list-style-type: none"> ● Final vote to approve. ● Opposed 0 ● Abstentions 0 ● Motion carried
5. Adoption of Agenda <i>5 min</i>	Susan Watson	Vote to adopt •Approved
6. Financial account balances. Determine how to adjust the CDs. <i>10 min.</i>	Stefanie Fan Liz Matchett	Informational <ul style="list-style-type: none"> •We are doing okay financially, but we are looking for ways to get more money for the general fund to pay for day-to-day, month-to-month expenses. •Suggestion from Russ G. to put CD money into money market funds with a higher yield. Vote: <ul style="list-style-type: none"> •Motion by Daniel G. to create a committee to look into options for adjusting CDs and to be given authority by the CLTA board to move the money into a new option that could provide better financial gain.

		<p>Liz M., Stefanie F., Susan W., and Russ C G offered to be on the committee to move the money.</p> <ul style="list-style-type: none"> ● Final vote on that motion. ● Opposed 0 ● Abstentions 0 ● Motion carried
<p>7. Executive Director's Report</p> <ul style="list-style-type: none"> ● Establishment of Betty Karnette Advocacy Award ● Relief grant ● Giving Tuesday--seek help <p>20 min</p>	<p>Liz Matchett</p>	<ul style="list-style-type: none"> •Liz Matchett talked about the financial curve ball we've been thrown due to COVID-19. The CDs will help. •Liz M. applied for a relief grant for CLTA for \$15,000. Application pending. -Liz M. would like to form a small committee to look for non-profit help. Susan W, Paula H, Russ CG and Daniel G., and Nancy P. will work with Liz M. to work on it. •Liz M. proposed an Advocacy Award establishment to honor Betty Karnette. No money needed except for plaque. •Vote to establish award for Betty Karnette Motion by Alice M, seconded by Kevin Duffy. Passed. ● Final vote on that motion. ● Opposed 0 ● Abstentions 0 ● Motion carried
<p>8. CIEE/CLTA SOY report</p> <p>Request to modify the description of "Memorial grant" to include students.</p> <p>Request to partner with CIEE to provide a raffled summer trip to a CLTA Member participating in SOY nominations, using Memorial grant funds.</p> <p>20 min</p>	<p>Liz Matchett Edward Stanko</p>	<p>Informational</p> <p>Liz:</p> <ul style="list-style-type: none"> •We are partnering with CIEE for the SOY award. Winner receives \$5,000 in program costs, runners up \$2,500. CLTA members can nominate high school students, must complete the application through CIEE. •Request to modify the description of "Memorial grant" to include students. •Request to partner with CIEE to provide a raffled summer trip to a CLTA Member participating in SOY nominations, using Memorial grant funds. In addition to a lang abroad teacher, can we have a lang abroad student that receives up to \$750 for airfare. ● Motion to establish CIEE partner grant ● Opposed 0 ● Abstentions 1

		<ul style="list-style-type: none"> ● Motion carried <p>•Liz: Could we possibly earmark \$1000 from CLTA for a raffle for teachers to visit programs to see what they offer to scholarship students? There were concerns about our financial situation so we will look at it in another year or so.</p> <p>•Awards: Edward S. will email the board looking for members on the committee.</p> <p>•We have a low volume of nominations for awards.</p> <p>•Paula H. mentions that Board members cannot write recommendations or nominate for Awards for members on the CLTA board or affiliates..</p> <p>•Motion by Nancy P. to allow all CLTA board members to nominate and write letters of recommendations for awards. The Committee will use a blind application process. Nancy, P Jenee seconded</p> <ul style="list-style-type: none"> ● Final vote on that motion. ● Opposed 0 ● Abstentions 1 ● Motion carried
<p>9. CLTA 2022 Conference Health and Safety Protocols Plea for workshop and interest session proposals <i>30 min</i></p>	<p>Paula Hirsch</p>	<p>Informational from Paula:</p> <ul style="list-style-type: none"> •We do not have enough workshops and interest sessions right now. •We want to post workshop info in early November •Due to COVID-19, we are looking into doing Zoom workshops and Zoom events so we are flexible with those who can't attend. The Zoom option would be cheaper. •Everyone must be vaccinated. •There will be construction at the Doubletree. •We have plenary and brunch speakers lined up. <p>Questions:</p> <ul style="list-style-type: none"> •Liz M.: Why are bringing the cost down from the conference? •Answer from Paula: We won't be having a Friday Night Mixer. •Liz M. suggests keeping it at the regular price since we are a less costly conference. •Nadine E. suggested we try to broadcast

		<p>sessions live online. Paula says the tech for that is expensive (\$8,000 per room!)</p> <ul style="list-style-type: none"> •Liz M.: Proposed an interest session for affiliates, to meet, talk about what you do in your area. •We talked about affiliate ribbons (Evelyn B. knows prices) or possibly an affiliate sticker (Daniel G's suggestion) on a badge to identify as an affiliate.
<p>10. Wednesday Webinar Report 10 min</p>	<p>Liz Matchett Paul Verduzco Evelyn Bejarano</p>	<p>Informational</p> <ul style="list-style-type: none"> •Liz M.: Going well with the three strands. Great way to make money for CLTA. •Evelyn B.: \$6,400 we've made from Web Weds, •If teachers paid with a purchase order, we might not get paid until June.
<p>11. CLTA emails & mailing addresses 15 min</p>	<p>Susan Watson</p>	<p>Informational</p> <ul style="list-style-type: none"> •Susan W. asks us to check our CLTA.net email. Log in often or have it forwarded to an email you check often. •Evelyn B. went over how to forward CLTA.net email to an account that you use. •Everyone is encouraged to add their info and a pic to the confidential mailing addresses form
<p>12. CLTA Voices Job description Application 10 min</p>	<p>Evelyn Bejarano</p>	<ul style="list-style-type: none"> •Evelyn B. shared job description for volunteer editor position. She would like help with editing for the CLTA Voices.
<p>13. Advocacy Report  Fall 2021 CLTA Advocacy Report... JNCL (Joint National Committee for Languages) Conference 15 min</p>	<p>Rebecca Estes Liz Matchett</p>	<p>Informational</p> <p>Rebecca E.: Just completing a two year legislative cycle. 84 bills in legislation relating to language education. CLTA took action on six of those bills.</p> <ul style="list-style-type: none"> •Rebecca E. and Liz M. will be at JNCL in D.C.
<p>14. Carol Sparks Webinar to raise funds for the Hal Wingard Endowment Registration form for webinar 10 min</p>	<p>Liz Matchett</p>	<p>Informational</p> <ul style="list-style-type: none"> •We are encouraged to sign up for the webinar with Carol Sparks to add to Hal Wingard funds •Request to establish a Steering Committee to determine how to use the funds in the Hal Wingard Endowment: Edward S., Betsy B., and Russ C.G. volunteer to help Liz.
<p>15. Bundling memberships together with affiliates 10 min</p>	<p>Ali Miano, FLANC rep. Susan Watson</p>	<ul style="list-style-type: none"> •Bundling to encourage membership. •Question about why all the affiliates have different charges. •Affiliate bundle: All affiliates bundle together and we can learn from and participate with other affiliates. •Request to share bundling idea with affiliates. •Invite Liz M. to affiliate meetings.

<p>16. Confirm dates for remaining <u>2021-2022 CLTA Board Meetings</u></p> <ul style="list-style-type: none"> ● <i>Zoom Meetings - 10:00 am - 2:30 pm</i> <ul style="list-style-type: none"> ○ January 8, 2022 ○ April 9, 2022 <p>5 min</p>	<p>Susan Watson</p>	<p>Informational</p> <ul style="list-style-type: none"> •Another reminder to check gmail with your clta.net account log in info. •Email Evelyn Bejarano for clta.net log-in info.
<p>17. Adjourn</p>	<p>Susan Watson</p>	<ul style="list-style-type: none"> ● Motion to adjourn ● Final vote on that motion. ● Opposed 0 ● Motion carried

Respectfully submitted by Betsy Basom, CLTA Executive Secretary
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