



California Language Teachers Association
Hyatt Regency Hotel and Spa
Monterey, California
February 16-19,2017

The Linguistic Growth Mindset: Cultivating a Future of Global Innovators

EXHIBIT FEATURES		
All booths are 8' x 10'	Each booth includes: decorative piping and drapes, table, 2 chairs, 2 or 3 exhibit badges (see attached) Additional display needs may be obtained through Tricord Tradeshow Services.	Security provided when exhibits are closed.

*See fees for booths on the contract. These prices will be in effect until **January 18, 2017**. Add \$100 per booth if reservations **and/or** payment received after that date.

>>> Payment may be made by check sent to Carol Sparks at the address below or at http://clta.net/exhibitor_payment/

Tentative Schedule:

Set up	Thursday, February 16 Friday, February 17	After 1:00 p.m. 7:00 a.m.-11:00 a.m.
Exhibits open	Friday, February 17 Saturday, February 18	11:00 a.m.-6:00 p.m. 8:00 a.m.-4:30 p.m.

What will be happening in the Exhibit Hall:

Exhibit viewing at all hours, plus at specific times allotted in the program
Door prizes announced and awarded
The Gala Opening on Friday
A coffee and muffin break on Saturday

BE LISTED IN THE PROGRAM AS A SPECIAL SPONSOR: Your company may wish to help sponsor an event, such as a reception or coffee break. Your sponsorship will be listed in the Conference Program. *Please see attached sponsorship form.*

ADVERTISE in the Registration and Pre-Conference Packet and the Conference Program. Information is available online at go.CLTA.net under Conference.

For further information: Carol Sparks (925) 685-7011 e-mail: aceact@aol.com
 All e-mail messages must include CLTA in the subject line.

**CALIFORNIA LANGUAGE TEACHERS ASSOCIATION
ANNUAL CONFERENCE
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When this form is completed and signed by a company representative and returned to CLTA with payment, this form becomes a contractual agreement for exhibit space rental at the CLTA Annual Conference. Please **type** or **print** information as you want it in the program.

COMPANY name, contact person, address and telephone:

Phone: (_____) _____

e-mail address of contact: _____

Premium Booths 1-3 12-15, 22-25, 32-35, 42-45, 54-56	One booth (see attached)	\$ _____
For each additional booth	(see attached)	\$ _____
Economy Booths 4-11, 16-21, 26-331, 36-41, 46-53	One booth (see attached)	\$ _____
For each additional booth	(see attached)	\$ _____
Total amount due and payable to CLTA with this contract		\$ _____

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Booth number choice: 1st_____ 2nd_____ 3rd_____ 4th_____ 5th _____
(Please refer to exhibit space floor plan for numbers)

TERMS AND CONDITIONS:

- Total payment must accompany this form. No refunds will be made unless written notice of cancellation is received at least 60 days prior to the first day of the conference. A nonrefundable \$100 processing fee will be charged.

- Exhibitor agrees to abide by the terms and conditions of the Tricord Tradeshow Services, the Hyatt Regency and Spa, Monterey, California regarding shipping and handling materials.

- Exhibitor acknowledges that the California Language Teachers Association does not maintain insurance covering Exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain coverage for any potential losses. Night security will be provided.

- **CLTA respectfully requests that exhibiting companies refrain from sponsoring activities during exhibit hall hours unless they are held in the exhibit hall.**

Accepted by: _____ Date: _____
Company/Exhibitor signature

Return form to: CLTA Exhibits, 2565 Tampico Drive, Bay Point, CA 94565

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Premium Exhibit Booths

(Booths are in prime location near the entrance doors, included 8' x 10' booth, piping, drapes, table, 2 chairs, waste basket, 3 exhibit name tags per booth, the opportunity to present an interest session Thursday evening, February 16, 2017)**

Booths 1-3, 12-15, 22-25, 32-35, 42-45, 54-56

Early Bird Registration by November 10, 2016	Registration by January 18, 2017	Late Registration after January 18, 2017
one booth \$ 425	one booth \$475	one booth \$ 575
two booths \$ 825	two booths \$925	two booths \$1150

Economy Booths

(included 8" x 10" booth, piping, drapes, table, 2 chairs, waste basket, 2 exhibit name tags per booth)**

Booths 4-11, 16-21, 26-31, 36-41, 46-53

Registration by January 18, 2017	Late Registration after January 18, 2017
one booth \$ 375	one booth \$ 475
two booths \$ 725	two booths \$ 950

**Additional display needs may be obtained through Tricord Tradeshow Services.

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